

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND TREE COMMITTEE MEETING
October 5th, 2021
4:45 P.M. – 6:15P.M.
Virtual Teams Meeting
+1 425-616-3920
Conference ID: 195 105 506#

Roll Call

Adoption of Meeting Agenda for October 5th, 2021

Acceptance of Minutes for August 10th, 2021

Acceptance of Minutes for September 7th, 2021

Park Board/Tree Committee Member Reports

15 minutes

Parks Director

5 minutes

Council Liaison Report

5 minutes

Citizen Comments

5 minutes

Tree Committee Staff Reports

10 minutes

(Questions only) *Board members are encouraged to read the reports in advance of the meeting and submit questions via email to Kimberly Shelton at kshelton@everettwa.gov before October 1st.*

DISCUSSION

PROS Plan

50 minutes

New Business

Adjourn

Next Meeting
September 7th 2021
Virtual Teams Meeting

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND TREE COMMITTEE MEETING
August 10th, 2021
4:45 P.M. – 6:45P.M.
Virtual Teams Meeting
1-425-616-3920
Conference ID: 195 105 506#

Board Members Present: Pamela Gerla, Chair, Tom Norcott, Vice Chair, Linda War Bonnet, Laura McMurray, Sergiy Ryzhonkov

Board Members Absent: Katrina Lindahl

Council Liaison: Scott Bader

Staff Present: Bob Leonard, Parks and Facilities Director, Kimberly Shelton, Assistant Parks Director, Chris Lark, Capital Projects Coordinator, Paul Crane, Public Works Environmental Permit Coordinator, Emily Young, Administrative Coordinator

Guests Present: None

Review and Acceptance of Minutes: Motion/Second/Approved **(m/s/a)** unanimously to accept the minutes from June 8th, 2021.

Acceptance of Meeting Agenda: Motion/Second/Approved **(m/s/a)** unanimously to accept the agenda for August 10th, 2021.

Park Board/Tree Committee Member Reports

Tom Norcott shared that he visited Silverlake and the Everett Marina on his bicycle over the last month. He also frequented both Golf courses, Lowell Park, Howarth Park, and Harborview Park. Tom inquired about the condition of the Walter Hall Golf Course greens. Bob commented that the greens have been re-turfed at no cost to the City.

Linda War Bonnet expressed kudos to Kimberly on her Colby Tree community presentation as well as the City's Pack-it-in, Pack-it-out efforts. Linda was surprised at the public support for the Colby Tree plan. She inquired about potential messaging on how people can help address trash in parks. Linda participated in a standup paddle board class hosted by Hydrology and reported that the class was fantastic. She commented that the ramp up to the large play area at Forest Park has sand at the head of the ramp which negates the accessibility of the ramp. It was noted that this sand is a temporary measure to prevent the sinking of bricks in this location. Some of the residents who live near the Howarth Park playground have an interest in continuing with woodchip surfacing. Linda would like to know if they would consider turf surfacing as this is the best for the needs of children who have accessibility limits. She believes that the turf allows for more inclusion. It was mentioned that it is the City's policy to use hard surfaces when possible barring drainage issues. Linda inquired about future replacement/repair of the Walter Hall skate park. It was noted that this skate park is under review at this time.

Laura McMurray voiced her concern on behalf of the Tree Committee regarding the number of years (10+) that the committee has insisted on the creation of a new tree policy. She commented on the reality and urgency of climate change. She believes that interdepartmental communication is extremely important. She urged the City's focus on this issue immediately and referenced a conversation surrounding this issue several

months ago. Administration agrees that the Tree Policy is important. It was stated that while the development and completion of the PROS plan is the top priority through the end of the year, this project will serve as a guiding document moving forward. The City is currently working with BERK and Fortera to do small scale work that will be helpful when the Tree Policy becomes a priority next year. For example, Fortera has been working on the tree canopy analysis. Additionally, the Urban Tree Forest is a discussion among the Parks, Surface Water, and Planning departments. This year's Green Everett Day will facilitate tree planting. Laura would like to see this information about Green Everett Day distributed out to the public. It was noted that the League of Women Voters would like to participate in Urban Tree Canopy work. Administration concurs that this a priority.

Parks Director Report

Bob Leonard shared that three trees on Pinkerton Road will need to be removed for the repaving of the Interurban Trail. Twice as many trees will be planted in the area where these three trees are to be removed. The PUD will give the Parks tree vouchers so that the trees can be replaced.

Council Liaison Report

Council Liaison Scott Bader gave kudos to Parks for the repaving of the Garfield Park pathways. He shared that Council approved the contract for management of the Senior Center by the Volunteers of America. Council also approved the contract for management of the golf courses by Premier Golf. Council Liaison Bader was pleased to see the strong mitigation that took place at Walter E. Hall Golf Course during the recent issues. He also commented that the official ribbon cutting at Forest Park was nice. He is grateful to all the unsung heroes in Parks and shared that our Everett Parks are often recognized through social media and various publications.

Citizen Comments

Laura McMurray, as a homeowner, business owner, and member of the public, commented that she believes there is a failure to communicate on issues directly related to climate change. She requested that communication with the public on this matter be taken seriously.

PROS Plan

Lisa Grueter, Jason Hennesy, and Kizz Prusia shared highlights from their recent PROS Plan work through a detailed PowerPoint presentation. Specifically, they discussed the schedule of the PROS Plan, the community profile of the Everett Parks system, gaps and opportunities, vision survey, levels of service, growth, impact fees, and capital improvements.

Drafts of the complete PROS plan will be brought to the Board this fall and work on park impact fees will be completed by the end of the year. A visual representation of current park types in various locations was presented. Through their work, BERK identified that there is a desire to have more parks near people and/or better access to the parks that are currently available. They also found that 25% of the City currently has a tree canopy and commented that parks, streetscapes, and private lands are opportunities to maintain and enhance trees.

The population density of the City of Everett was shown using maps of several portions of the City. It was discussed that there are a variety of household types throughout the City. When identifying service gaps, BERK will consider the amount of people in a certain area relative to the type of amenities offered or not offered.

The results of the vision survey were discussed in detail. This survey was distributed throughout April, May, and June, and received 600 responses in total. Key desires were identified as trails, open space, water access, and family activities. Nature, outdoor space, views, playgrounds, and trails were identified as things people enjoy about Everett Parks. The number of homeless individuals in the parks and litter were

identified as things that people do not enjoy about Everett Parks. Transportation barriers were discussed as many neighborhoods do not have the means to physically travel to existing park locations and some areas do not have a park that can be reached by walking. In addition to the vision survey, BERK also did pop-up polls and interviews to gather data.

Laura McMurray inquired about gender bias considerations relative to recreation choices and requested that resources be distributed towards competitive and non-competitive avenues. A comment was made regarding directing investments towards the management of homelessness in parks, a relevant safety issue. Bob Leonard mentioned that a homeless person existing in a park during park hours is not in violation of any park code. Parks anticipates hiring another Park Ranger soon. It was discussed that homelessness was one of the reoccurring concerns throughout the survey responses.

Anticipated population growth was reviewed as the City is planning for a 34% population increase in the next 10 years. It was discussed that it may be advantageous to consider the impacts of the people who commute into the City of Everett for work and subsequently may utilize recreation spaces but do not physically live in the City.

Residential and commercial impact fees rates were discussed. These draft impact fees were comparatively analyzed against several other similar sized cities in the graphic below. BERK outlined the next stages of the PROS Plan as the following;

1. Parks Element, Capital Facilities Element, Impact Fee (2021-2031)
2. Planning Commission Review/Hearing
3. PROS Plan Draft (2022-2024)
4. Parks Board
5. Engagement
6. Statistically Valid Survey
7. Pop-ups / Small Groups
8. Online Interactive

Project Updates – Chris Lark

Project update discussion tabled in the interest of timing. The Board will review the project updates provided in packet.

New Business

No new business to report.

Meeting Adjourned: 6:50PM.

Next Meeting: September 7th, 2021

Respectfully Submitted
Emily Young
Administrative Coordinator
City of Everett Parks and Facilities

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND TREE COMMITTEE MEETING
September 7th, 2021
4:45 P.M. – 6:15P.M.
Virtual Teams Meeting
1-425-616-3920
Conference ID: 195 105 506#

Board Members Present: Pamela Gerla, Chair, Tom Norcott, Vice Chair, Linda War Bonnet, Laura McMurray, Katrina Lindahl

Board Members Absent: Sergiy Ryzhonkov

Council Liaison: Scott Bader

Staff Present: Bob Leonard, Parks and Facilities Director, Kimberly Shelton, Assistant Parks Director, Chris Lark, Capital Projects Coordinator, Bradley Chenoweth, Capital Projects Coordinator, Emily Young, Administrative Coordinator

Guests Present: Tina Hokanson, Tammy Dunn, Dan Olson, Rick Hunter, Joanna Nelson, Forterra Representative, Lisa Grueter, BERK Consulting, Kizz Prussia, BERK Consulting, Joanna Nelson, Forterra Representative, Linda Taylor, Evergreen School District Security Officer

Park Board/Tree Committee Member Reports

Linda War Bonnet shared that she visited Grand Avenue Park for the first time and that she believes this area is a destination! She also shared that she walked the Everett Port loop. She is working on a story about accessibility in parks will share more with the Board once this story is complete. She has also been working with Euan Robertson, Recreation Supervisor, on the Walter E. Hall skate park. Laura shared that she went to the Cruising Colby event and it was great. Katrina reported that she is thankful for the plans to include a dock at Eclipse Mill Park.

Council Liaison Report

Council Liaison Bader shared that budget determinations will come forward in the next week or two. He does not anticipate many significant changes to the Parks budget.

Citizen Comments

Tina Hokanson shared that she is looking forward to obtaining more information regarding the Madison Morgan property. She is also looking forward to learning more on the City's Climate Action Plan. She shared that she is particularly interested in trees and adding to the tree canopy in the City in Everett. Tammy Dunn and Dan Olsen of the Snohomish County Sports Commission shared their interest in understanding the types of things that the Park department is working on as well as partnership opportunities. Rick Hunter shared that he is a frequent user of the Lowell Riverfront Trail and he expressed his discontent with E-Bike operation in this area. Rick would like to see E-Bike restrictions on this trail. Bob explained that there is not currently language that speaks to E-Bike's operation in the Parks ordinance. He explained that further research, along with the help of the public and the Board will be needed to address these types of bikes specifically. Once drafted, this new language would need to be approved by City Council. Linda Taylor, Kent Security Officer at Evergreen School District, discussed that gang activity is at a record high in Everett. She explained that her goal is to provide more positive recreation outlets for youth in the area. She discussed

the popularity of skating, scooters, and even motocross, as successful positive recreation outlets. She is interested in understanding what can be done to bring more of these opportunities into the community and would like to partner with parks. She is interested in creating a skate park advisory committee. Linda War Bonnet will provide her with a few relevant resources and contacts.

PROS Plan

Lisa Grueter of BERK presented a PowerPoint presentation on the PROS Plan schedule detailing that the Board will receive a draft PROS Plan later this year. She shared that the planning commission will soon review impact fees and associated comprehensive plan amendments. The PROS plan will then move through for adoption in March 2022.

Joanna Nelson of Forterra presented Tree Canopy information to the Board. She explained that approximately 830 of the 2500+ City owned acres are covered by canopy. In the City of Everett as a whole, tree canopy makes up 25% of land cover. Of that 25%, City owned property makes up 4.3%. City of Everett *Parks* contributes to 3% of the City's Tree canopy. She explained that much of the tree canopy of the City is privately owned. She discussed canopy coverage by district and by neighborhood to identify areas where canopy is needed/can be implemented. She discussed a recommended tree canopy coverage goal of 30-40%, stating that 40% would optimize the benefit to the City as a whole. The results of their work show opportunity for increasing tree canopy on public and private land. It was stated that a cross departmental urban forest management plan could be an advantageous next step in the overall goal of creating more canopy. Forterra also recommended that the City complete a detailed tree inventory. Through reviewing the City's Tree Policy and Ordinances, Forterra recommended that specific canopy cover goals be defined within the policy for both public and private land. Forterra further recommended that the City outline policy goals with respect to climate change and specifically the Climate Action Plan. Additionally, it was recommended that the authority and decision-making processes around trees be clearly defined. A summation of all recommendations will be detailed in a chapter in the PROS plan. Linda inquired about what type of plant is considered a tree for the purposes of contributing to the tree canopy. Joanna will obtain this information and provide it to Linda once known. Tom asked how this information will be presented to Council. Lisa commented that Council will receive full chapters of the plan for detailed review, but that only key points will be directly presented on.

Lisa Grueter discussed the work that Lund has completed regarding the City's golf courses. She discussed that the City has seen revenue increases and successful golf operation through the continued partnership with Premier. The courses are high quality and draw attention from players in Everett as well as outside of Everett. A few of the identified weaknesses of the City's courses were that some amenities such as a driving range and mini golf are not offered. There are also physical improvements needed around irrigation and bunkers. It was discussed that the popularity of the courses can strain resources and slow play. During the public engagement process concern was noted regarding Walter E. Hall Golf Course remaining as a golf course while residential demand skyrockets in this area. There were also concerns that golf may be a niche sport. Lund recommended that the City develop a maintenance plan and best management plan to include environmental responsible course maintenance practices. They further recommended that the City increase the ecological benefits of the courses, adopt comprehensive standards and key performing indicators, seek advice from professional associations, and promote better use of practice areas. It was discussed that the courses would benefit from appealing to a more comprehensive set of users as well as providing a range of food and beverage choices. Also suggested was the implementation of stormwater facilities and/or ground water wells.

Project Updates

Chris Lark introduced Bradley Chenoweth who has begun working in the Capital Project Coordinator position recently vacated by the retirement of Bob Hillmann. Chris and Brad reported on the following park project updates:

- Legion Sport Court Renovations – Asphalt work to be completed by October
- Forest Park Sport Court Renovation – Asphalt set to begin in September
- Garfield Park Pathways – Completed
- Emma Yule Park – Informational signage to be implemented centrally in the park
- Howarth Park Playground – Construction set to begin in Fall 2021
- Howarth Park Sport Court Renovations – Funding ordinance for concrete overlay to Council in September
- Doyle Park Playground – Anticipated start date late September beginning with the removal of the existing playground
- Rotary Park – Completed construction documents received - funding ordinance to Council in September. Work to begin in first quarter of 2022.
- Lowell Riverfront Dog Park – Pending pricing with job order contractor
- Madison Morgan Property – Funding ordinance approved by Council which includes trails, rental home renovations, conversation circle with benches and tables, removal of invasive species/planting of native species
- Eclipse Mill Park– To be completed by private developer – November 2022
- Silverlake Trail - Construction to begin Spring 2021
- Thornton A. Sullivan Park – Global community meeting/Kickoff meeting – November 2021

New Business

No new business to report.

Meeting Adjourned 6:15P.M

Next Meeting: October 5th, 2021

Respectfully Submitted

Emily Young

Administrative Coordinator

City of Everett Parks and Facilities

Public Works

August 2021

Category	Location	Type of Tree Removed	Issue	Deciduous	Evergreen	# of Trees Reported	# of Trees Evaluated	# of Trees Removed	Greater than 6" DBH
Public Safety	NONE								
Hazardous	2232 12th St	Aspen	lifting sidewalk	4		4		4	0
Hazardous	4 113th St SE	Alder/Cedar	leaning hazard	6	1	7		7	7
Windstorm	NONE								
				# Month	10	1	11	0	11
				# YTD	94	15	109	7	162
									70

Planting (All Plantings including Street Trees)

Category	Location	Type of Tree Planned	Deciduous	Evergreen	# Requested	# Planted
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# Month	0	0	0	0	0
# YTD	0	0	0	2	0

Maintenance

Category	Location	# This Month	# YTD
Dead Wood Removal	3327 Grand Ave	0 Yds	8 Yds
Right of Way Trimming for Line of Sight	xxxxxx	9	373
View Corridor Trimming		0	215
Service Requests		34	334
Limb Debris Removal	xxxxxx	0	51
Stump Removal		0	0
Door Hangers	xxxxxx	23	237

Other Notes:

This report only covers public right of way and city property. The City does not track tree work on private property. Parks and Public Works will use the same document, but track separately. At the end of 2021, we can combine Parks and Public Works data and present Park Board with collective totals. Goal of this report is to track significant tree removal and new plantings with the goal of growing the total tree count over time. Removals and plantings get reported in the calendar month they are either removed or planted. Trees will not be tracked by neighborhood or district at this time, but a location is provided if we need to move to this format in the future. Removed the rolling 12 month totals, as we felt enough data was captured in the monthly and YTD numbers.

Public Works Distribution List:

Ryan Sass (Email)
Pat Mitchell (Email)
Grant Moen (Email)
Mark Libbing (Email)
Paul Crane (Email)
Emily Young (Email)
Bob Leonard (Email)

**Parks Maintenance
September 2021**

Removal

Category	Location	Type of Tree Removed	Issue	Deciduous	Evergreen	# of Trees Reported	# of Trees Evaluated	# of Trees Removed	Greater than 6" DBH
Median	CBD Hewitt AVE	Sunset Maple	Traffic accident Growing through fence and leaned leaned over drainage structure	1		1	1	1	1
Golf course	Legion Golf	Lombardy poplar		1		1	1	1	1
Public Works	Pigeon Creek reservoir	Red Alder		1		1	1	1	1
			# Month	3	0	3	3	3	3
			# YTD	39	8	46	43	47	40
Planting (All Plantings including Street Trees)									

Category	Location	Type of Tree Planted	Deciduous	Evergreen	# Requested	# Planted
		# Month	0	0	0	0
		# YTD	20	44	49	64
Maintenance						

Category	Location	# This Month	# YTD
Structural Pruning Right of Way Trimming for line of sight.	Harborview, Forest Park, TAS, View Ridge,	44	248
View Corridor Trimming	Harborview	7	13
Service Requests			4
Limb Debris Removal			17
Stump Removal			0
Door Hangers			0

Other Notes:

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Parks and Public Works will use the same document, but track separately
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PARKS ADMINISTRATION, PROJECT, PROGRAMS AND MAINTENANCE UPDATES – LOOKING AHEAD October 5, 2021

Current Projects:

- **Colby Avenue – Half Block Tree Replacement Demonstration Project**
 - The Colby Tree Plan was presented to the Park Board on May 4, 2021.
 - The Colby Tree Plan has been presented to the neighborhood on July 12, 2021.
 - The half block demonstration project will present tree species (Emerald Sunshine Elm, Copper Beach, Scarlet Oak) and spacing for review and comment and to determine project costs moving forward.
- **Doyle Park Playground**
 - Working on request for designs and costs – King County Directors Association (KCDA)
 - Anticipate neighborhood outreach for sidewalk renovation and playground replacement plans in March.
 - A neighborhood meeting was held on March 11th.
 - A neighborhood meeting is planned for April to show designs for the playground and a sidewalk and tree renovation plan.
 - A neighborhood meeting was held on May 10th to further develop the designs for the playground and sidewalk and tree renovation plan.
 - Recommended playground design was presented to the Park Board on June 2, 2021.
 - A Funding Ordinance in the amount of \$300,000 was approved by Council on June 30, 2021.
 - The purchase agreement for the playground was approved by Council on September 8, 2021.
- **Eclipse Mill Park**
 - Staff is working with Public Works and Shelter refining the original design.
 - Shelter Development, LLC will be constructing the upland park amenities as part of the development agreement
 - Working on Request for Qualification for an engineer to provide design, construction documents, bidding and permit procurement, and construction administration for riverbank stabilization and in-water amenities.
 - The Request for Qualifications for engineering services has been posted and submittals are due on May 25th.
 - KPFF was selected as the engineering consultant on June 23, 2021 and contract negotiations are ongoing.
- **Edgewater Park Renovation**
 - The 90% construction drawings for the bridge replacement have been submitted to Parks for review. Bridge construction is anticipated to start June 2022 and be completed June 2023.
 - The City was awarded a grant from the Washington State - Recreation Conservation Office (RCO) in the amount of \$299,788 (\$224,841 Grant Funding - \$74,947 Local Match) to replace the existing sports court.
 - A property survey has been completed to support the park renovation.
 - A design kick-off meeting with the neighborhood is planned for October 2021.

- Anticipated construction of the park renovations is after the bridge is completed in June 2023.
- **Emma Yule Park (CIP-3 Funding)**
 - Staff is working on construction documents
 - Hearing Examiner Scheduled for December 19th
 - Initial layout of playground complete
 - Anticipate soliciting bids by the end of the year
 - Project was out for bid in May 2020 first the bid was delayed and then the bid was pulled
 - Applied for a grant from Recreation Conservation Office (RCO) in July – should know preliminary ranking in November
 - Anticipate project will be bid again in December 2020
 - 90% design completed. Draft Permit applications completed for City review and signature.
 - Construction anticipated to begin in early 2021
 - Call for Bids – Council Agenda December 2.
 - Project has been advertised for bid and posted at the Builder's Exchange plan center. Bids are scheduled to be opened on Tuesday, February 2nd.
 - Bids were opened on February 2nd with 10 bids received. RRJ Contractors was lowest responsive and responsible bid.
 - Funding Ordinance in the amount of \$2,050,000 and Bid Award was approved by City Council on March 10th.
 - The construction contracts have been signed and the permit has been issued.
 - Construction started on April 26, 2021.
- **Forest Park Sport Courts Renovation**
 - Received grant agreement with Recreation Conservation Office (RCO)
 - Design and details being reviewed
 - Quote for work being solicited through King County Directors Association (KCDA)
 - Quote for work being solicited through Job Order Contract (JOC)
 - Council Funding Ordinance 3733-20 Approved, Effective Date 4/01/2020
 - JOC Contract with FORMA Construction signed 06-26-2020
 - Work scheduled to start in early September
 - Work started on September 8th
 - Work is 40% complete - September 30
 - Work is 50% complete – October 30
 - Work delayed due to weather, anticipated restart of construction is May 2021
 - Sport Court work was completed in July 2021, asphalt work scheduled to be completed in September 2021
 - The asphalt work was completed in September.
- **Howarth Park Playground**
 - Working on request for designs and costs – King County Directors Association (KCDA)
 - Upper area Conceptual Site Plan presented at the November 17 neighborhood meeting.
 - Design and costs are anticipated in March 2021.
 - Recommended playground designs were presented to the neighborhood on May 18th.
 - Recommended playground design was presented to the Park Board on June 2, 2021
 - A Funding Ordinance in the amount of \$280,00 was approved by Council on June 30, 2021.
 - A purchase agreement was executed by Procurement in September 2021.

- o Construction is anticipated to start in November 2021.

- **Howarth Sport Court Renovations**

- o Received grant agreement with Recreation Conservation Office (RCO)
- o Design and details being reviewed
- o Quote for work being solicited through King County Directors Association (KCDA)
- o On hold pending design considerations
- o Parks will initiate public outreach to seek comments on this project and other projects, tentatively scheduled for October 20th
- o Howarth Park upper area is in design development based on comments generated at the October 20 neighborhood meeting.
- o Upper area Conceptual Site Plan presented at the November 17 neighborhood meeting.
- o Quote for work being solicited through King County Directors Association (KCDA)
- o Anticipated start of construction is spring 2021.
- o The construction of the sport court has changed to a concrete slab overlay and a quote for the work is being solicited through JOC Contractor. The renovation of the upper parking lot will be included in the scope of work and quote.
- o The CIP-3 financial model has been revised to capture the increased cost of the project.
- o A Funding Ordinance in the amount of \$317,396 was approved by Council on September 22, 2021. (\$52,828 Grant Funded - \$264,568 City Funded).
- o Construction is anticipated to start in October 2021.

- **Legion Sport Court Renovation**

- o Received grant agreement with Recreation Conservation Office (RCO)
- o Design and details being reviewed
- o Quote for work being solicited through King County Directors Association (KCDA)
- o Quote for work being solicited through Job Order Contract (JOC)
- o Council Funding Ordinance 3734-20 Approved, Effective Date 4/01/2020
- o JOC Contract with FORMA Construction signed 07-02-2020
- o Work started – August 17
- o Work is 75% complete – September 30
- o Work delayed due to weather; anticipated restart of construction is May 2021.
- o Sport Court work was completed in July 2021, asphalt work scheduled to be completed in October 2021
- o An amended Funding Ordinance in the amount of \$318,491 (\$93,491 Grant Funded - \$225,000 City Funded) was approved by Council on August 25, 2021. Additional funding is required to make necessary repairs to the adjacent parking lot.
- o The asphalt work was completed in September.

- **Legion Park – Evergreen Arboretum and Gardens - Small Urban Tree Walk Renewal Project**

- o The City in partnership with Evergreen Arboretum and Gardens has been awarded a \$10,000 grant from Snohomish County to be applied to renovations to the Evergreen Arboretum and Gardens - Small Urban Tree Walk Renewal Project.

- **Lowell Riverfront Off Leash Area** (Snohomish County funding)

- o An initial scope has been developed
- o Working on the permits necessary for the project
- o Interlocal agreement with Snohomish County for funding has been signed.
- o Working on Professional Services Agreement (PSA) for Biologic Assessment

- Biologic Assessment complete
- Shoreline Substantial Development Permit Approval 06-22-2020
- Project timeline to be determined
- JOC walk thru to determine scope of work on December 4, 2020
- Permit documents to be submitted early 2021.
- Anticipated start of construction is spring 2021.
- The quote from the Job Order Contractor exceeded the project budget. The project delivery method will shift to a Small Works Roster competitive bid.
- **Lowell Riverfront Trail – Renovation Project**
 - KPFF was selected as the engineering consultant on June 23, 2021 and contract negotiations are ongoing.
 - The renovation will include rerouting a section of the trail that is being washed out by the Snohomish River and repairs due to tree roots.
- **Madison-Morgan Improvements (CIP-3 Funding)**
 - House repairs to prepare for rental opportunity/eyes on the park
 - Staff are working remodel
 - Staff attended neighborhood meeting in March
 - Revising site drawings based on neighborhood input
 - Met with neighborhood in April
 - Funding for purchase (Conservation Futures) requires property be used as natural open space and native vegetation. Neighborhood supports this.
 - Neighbor has agreed to sell property to the City
 - Conservation Futures grant will fund the acquisition of the property
 - Property agreement has been signed
 - Waiting for sale of property to close
 - Started asbestos survey contract and small works bid to demolish the residence on the newly acquired Conservation Grant property
 - Park improvement timeline to be determined.
 - A scope of work and quote for the work is being solicited through JOC Contractor.
 - A presentation to the neighborhood is planned for June 3rd.
 - A scope of work and quote has been received by Parks from the JOC Contractor.
 - A Funding Ordinance in the amount of \$315,000 was approved by Council on August 25, 2021.
 - The anticipated start of construction is November 2021.
- **Rotary Park Boat Launch Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - PSA with engineering firm for design, permitting, etc. being routed for signature
 - 60% design completed. Draft Permit applications completed for City review and signature.
 - The LED parking lot lighting is complete.
 - Waiting for Federal Corps of Engineers permit.
 - The City has received the Corps of Engineers permit.
 - Parks has received completed construction documents from the engineering firm in July 2021.
 - A Funding Ordinance in the amount of \$475,080 was approved by Council on September 22, 2021. (\$244,534 Grant Funded - \$230,546 City Funded).

- **Silver Lake Trail**

- Have applied for the following grant: Silver Lake Trail (TA Sullivan) - Washington State Recreation & Conservation Office, Washington Wildlife & Recreation Program (WWRP) – Trails, for trail development through the park
- Should know preliminary ranking of grant in November.
- Parks initiated a project kick off meeting with Public Works.
- Project schedule to be determined
- Preliminary design presented at neighborhood meeting on November 17, 2020.
- A property survey was completed in December to support the design development of the trail.
- City staff continue to look into the comments and concerns expressed by our citizens. The City continues to perform their due diligence regarding these concerns. We hope to hold another public meeting in the near future as soon as we have additional information to share.
- A neighborhood meeting is scheduled for March 30.
- A neighborhood meeting was held on March 30. A revised trail alignment was presented along with design options for Silver Lake Road.

- **TA Sullivan Park Playground**

- A kick-off meeting with the community is planned for in November 2021.

Future Projects:

- **Playground Replacements**

- Phil Johnson Park Playground - 2022 - \$205,000 Budget Estimate

- **Restroom Renovations**

- 2022 – A consultant will be selected to provide designs and cost estimates for various park restroom renovations.